

# The RTAA Saga

- RTAA Overview.
- The RTAA application Commerce/Trade Form#011.
- Additional documentation needed.
- Dates and deadlines.
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- Exhaustion/Expiration.
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# RTAA – Reemployment Trade Adjustment Assistance

- RTAA is a wage supplement option for eligible older workers age 50 or above and the new annualized salary does not exceed \$50,000.00.
- RTAA subsidizes  $\frac{1}{2}$  the difference in salary from the adversely affected employer and the re-employment employer. Up to 2 years or \$10,000.00, which ever comes first.
- Must work FT, or 2 PT jobs equaling FT (40 hrs per wk), or PT (20 hrs per week) and enrolled in an approved training program to qualify.
- Cannot be employed at the firm from which the worker was separated.
- TEGl 5-15.

# RTAA subsidy payment example

- Earned \$20.00 per hour at adversely affected employer.
- Earns \$10.00 per hour at re-employment employer.
- $\$20.00 - \$10.00 = \$10.00$  difference.
- Subsidy is  $\frac{1}{2}$  of the difference:  
$$\$10.00 / 2 = \$5.00 \text{ per hour supplement.}$$
- $\$5.00 \text{ per hour} * 40 \text{ hours a week} = \$200.00$  RTAA subsidy payment per eligible weekly pay stub.

Under the Reemployment Trade Adjustment Assistance (RTAA) program, customers in an eligible worker group who are at least 50 years of age at the time of application and have obtained full-time employment with an employer other than the employer which the worker was separated may receive up to half of the difference between the customer's old wage and the new wage as long as the new annualized salary does not exceed \$50,000. Also, workers who are employed at least 20 hours per week and are enrolled in a Trade approved training program may receive a percentage not to exceed half of the difference between the customer's old wage and the new wage. The wage subsidy may be paid up to a maximum of \$10,000 or for a two-year period, whichever comes first.

**A WORKER WHO HAS NOT RECEIVED TRADE READJUSTMENT ALLOWANCE:**

In the case of a worker who has not received a trade readjustment allowance, the worker may receive RTAA benefits for a period not to exceed 2 years beginning on the earlier of:

- \* the date on which the worker exhausts all rights to unemployment insurance based on the most recent qualifying separation of the worker from the adversely affected employment that is the basis of the certification; or
- \* the date on which the worker obtains reemployment.

**A WORKER WHO HAS RECEIVED TRADE READJUSTMENT ALLOWANCE:**

In the case of a worker who has received a trade readjustment allowance, the worker may receive RTAA benefits for a period of 104 weeks beginning on the date on which the worker obtains reemployment reduced by the total number of weeks for which the worker received such trade readjustment allowance.

*Applications for RTAA benefits can be obtained through the Local Workforce Innovation Area or the Illinois Department of Employment Security (IDES).*

**Customer Information**

1. Customer SSN: - -	2. RTAA Application Date: / /	
3. Last:	First Name:	Middle Initial:
4. Street Address (Residence):		Apt.:
5. City:	6. State:	7. Zip:
8. Phone Number(s): Home ( ) -	Work ( ) - ext.	Cell ( ) -
9. Email:		10. County (for in-state addresses):
11. Date of Birth: / /	12. Documentation Type:	

**LWIA/IDES Information**

13. LWIA Career Planner Name:	
14. LWIA Number:	15. Phone: ( ) - , ext. Fax: ( ) -
16. Email:	17. IDES Phone Number: ( ) - , ext.

**Adversely Affected Employer Information**

18. Petition Number:	19. Employer Name:	
20. Address of Employment: City: State: Zip:		
21. Type of Work Performed:		
22. Last Separation Date: / /		
23. Pay Rate: \$ Per <input type="checkbox"/> Hour; <input type="checkbox"/> Week; <input type="checkbox"/> Bi-Weekly; <input type="checkbox"/> Semi Monthly; <input type="checkbox"/> Monthly	24. Full Time Hours For Certified Employer: Documentation Type:	
25. Annualized Salary: \$	27. Did the customer have other employment at the time of separation from the certified employer?	
26. Full-Time Employment: <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No; If Yes, what was the worker's rate of pay during the last week of full-time employment with the certified employer? \$	

# Additional Documentation needed:

- Copy of ID (Dr. Lic., SSN, Birth Cert., Passport).
- Last FT stub based upon the LQS. Not including OT, if the last stub is not FT then we have to have all of them going backwards in order until we get to the last FT. Any missing stubs stops the approval process.
- Verification of Employment (V.O.E.) letter **OR** 1<sup>st</sup> FT stub (can only pay with stubs but can approve app with V.O.E. (Send all stubs you have).

# Dates and Deadlines:

- The RTAA application date and the customer signature date cannot be more than 30 days apart. Box 2 and Box42.
- We cannot accept an application date or signature date that is older than 30 days old at the time of application submission.
- We have 5 working days to either approve or deny the application. This is based upon when we receive all the needed data, not when an incomplete application is submitted.

# Payments:

- Payments are roughly made every 30 days. If pay stubs are received after the 30 day mark they go into the next available processing batch.
- Payments take 2-3 working days to be received. It is paid the same as UI, either Debit Card or Direct Deposit.
- IWDS services must be entered before the 1<sup>st</sup> payment is issued or it will not show on the TAPR. Notification of 1<sup>st</sup> payment is emailed the day before the 1<sup>st</sup> payment.

# Exhaustion/Expiration

- When a participant exhausts their RTAA funding the case manager will receive an email and the participant will receive a letter.
- If a participant expires during a payment case managers will receive an email and the participant will receive a letter.
- If there are not active payments we wait approx. 30 days after the expiration in case the participant still wants to turn in stubs.
- **Important TAPR info: Do not exit the participant from IWDS until the last payment is made.** In the event of exhaustion the payment confirmation email will state they exhausted as of the date of the payment. The participant's letter will use the PPE date they exhausted.



# 1099G and Taxes:

- Due to the nature of how we upload RTAA payments we are unable to withhold State or Federal Taxes. Its just not possible.
- Participants will receive the standard 1099G tax document around tax time. It can include both UI, RTAA and or TRA payment figures-combined.

# Questions:

- Any questions???
- Future questions- Please don't hesitate to contact me via email or phone. RTAA has many little details and can be tricky. Its much more efficient to make sure we all understand it then to go back and correct problems.
- As I always say “Heaven forbid we all work together as a team!”